Doctoral Degree Regulations of the Faculty of Mathematics, Informatics and Natural Sciences
Information sheet for the Department of Physics: Extensions

(A) Extending the admission period

Admission is initially valid for four years. Doctoral candidates are expected to submit their dissertation to the subject doctoral committee within that period. The admission period can be extended upon request. Applications for extension must be submitted to the subject doctoral committee three months before the end of the four-year admission period. The subject doctoral committee will inform the doctoral candidate and their supervisor about the three-month application period in good time.

(Section 4 Admission procedure, subsection 5 of the Doctoral Degree Regulations of the Faculty of Mathematics, Informatics and Natural Sciences)

The Doctoral Degree Regulations of the Faculty of Mathematics, Informatics and Natural Sciences do not make any further provisions for extending the admission period.

Procedural information on the subject doctoral committee for the Department of Physics:

(1) Candidates who wish to extend their four-year admission period must submit an informal application in writing to the head of the subject doctoral committee for the Department of Physics no later than three months before the end of their fourth year.

(2) The application must provide an explanation for the request and propose a specific duration for the requested extension.
(3) If the candidate requests an extension of more than six months, they must also submit a specific schedule. The longest possible extension is one year.

(4) Applications for extension must be composed by the candidate themselves and additionally signed by their supervisor or co-supervisor.

(5) The subject doctoral committee for the Department of Physics will decide on the requested extension within four weeks of receiving the candidate’s application.

(6) Decisions are made on a case-by-case basis.

(7) The length of the extension granted is based on the explanation given in the application.

(8) Valid reasons for an extension include:
- necessary and justifiable further research,
- academic leave or withdrawal due to maternity leave or parental leave for up to six semesters as per Part 4 Section 15 subsection 2 sentence 1 of the federal parental allowance and parental leave act (Gesetz zum Elterngeld und zur Elternzeit, BEEG) and Section 3 of the Universität Hamburg enrollment regulations.
- Semesters of academic leave do not count toward the subject semesters required to complete your degree in the regular period of study or other deadlines.
- After withdrawing from a degree, candidates may re-enroll for up to three years without another admission procedure as per Section 3 of the Universität Hamburg enrollment regulations.

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(B) Extending the publication deadline

Section 13 Dissertation publication and submission obligations subsection (1) of the Doctoral Degree Regulations of the Faculty of Mathematics, Informatics and Natural Sciences

“The dissertation must be published within twelve months of the completion of the doctoral studies (subsection 2). If the dissertation cannot be published within the set time frame, the doctoral committee chairperson may grant an extension upon submission of a well-grounded petition therefor.”

If the dissertation is not published within one year and the candidate does not submit an application for extension of their publication deadline to the subject doctoral committee of the Department of Physics, no diploma will be issued.
The diploma shall be issued within three months subsequent to the receipt of the notification that the publication obligations pursuant to Section 13 herein have been discharged. The diploma conferring the doctorate shall entitle the person to use the academic title “doctor.” (Section 14 Diploma, subsection 3 of the Doctoral Degree Regulations of the Faculty of Mathematics, Informatics and Natural Sciences)

(Adopted unanimously by the subject doctoral committee of the Department of Physics during its 22nd meeting on 26 February 2015)